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Wandsworth Council Children's Services Department

Application for admission to a Junior school (Year 3 only) in September 2024 for a child living in the borough of Wandsworth.

If your child was born between 1 September 2016 and 31 August 2017, you must fill in this form to apply for a place in any Junior school, in any area.

If your child has an Education, Health and Care plan (EHC plan), please DO NOT complete this form.

Please complete all the questions in block capitals using black ink.

Section A – Personal details**1. Details of child**

Family name First Name

Date of birth **BOY** **GIRL** (please tick)

Address (This must be the **child's only permanent address** - see the Choose a Wandsworth Primary School brochure)

Full postcode

2. Details of parent(s) or carer(s) with whom the child lives**Parent/carer 1**

Title (please tick) Mr Mrs Miss Ms

Family name

First name

Relationship to child

Home/daytime telephone no.

Mobile telephone no.

Email

Parent/carer 2

Title (please tick) Mr Mrs Miss Ms

Family name

First name

Relationship to child

Home/daytime telephone no.

Mobile telephone no.

Email

3. Children in public care

Is the child in the care of a local authority? Yes No (please tick)

Was the child previously in care and now adopted, or subject to a residence order or a special guardianship order? Yes No (please tick)

If Yes, please state which local authority

If Yes, you must provide documentary evidence with your application. Please see page 7 of the Choose a Wandsworth Primary School brochure for further information.

4. Present infant school or primary school

If your child attends an infant school or primary school, please give the name and address of the school

Name

Address



Please turn the page and read the notes carefully before completing question 5.

Section B – Junior school preferences

Please read these notes carefully before completing question 5.

- This form should only be used to apply for a place in a junior school from the start of Year 3.
- Honeywell Junior school is the only junior school in the London Borough of Wandsworth.
- If you live in Wandsworth and wish your child to transfer from Honeywell Infant school to Honeywell Junior school, you must complete this form. If you live in another borough, you must complete your own borough's form.
- The oversubscription criteria for Honeywell junior school are in the booklet *Choose a Wandsworth Primary School*.
- If you live in Wandsworth and want your child to transfer to a junior school in any other borough from the start of Year 3, you must complete this form.
- For details of junior schools in other boroughs, please contact the borough concerned.
- You can include one, two or three junior schools on the form.
- Do not include private schools or schools which also have infant classes.

5. Junior school preferences

Please read the notes above and then write the names of the schools you are applying for in the order you prefer them. (Please do not include any private schools or primary schools.)

1st preference	borough/county
2nd preference	borough/county
3rd preference	borough/county

6. Application for Voluntary Aided (faith) schools - Supplementary Information Forms

If you have included a church or faith school in your list of preferences in question 5, you must also complete the school's supplementary information form to provide additional information about religious commitment. The forms must be returned to the school no later than 15 January 2024.

You must make sure you list the school as one of your preferences at question 5 above. If you **only** complete a school's supplementary information form, it will **not** be a valid application. Both forms must be received by 15 January 2024.

Section C – Additional information

7. Details of brothers or sisters

If your child already has a brother or sister attending any of the junior or linked infant schools you have listed at question 5, who will still be attending in September 2024, please give details below.

Family name _____

First name _____

Date of birth _____ **BOY** **GIRL** (please tick)

School _____

Family name _____

First name _____

Date of birth _____ **BOY** **GIRL** (please tick)

School _____

8. Twins

If you have twins please complete a separate form for each child and write the name of the other twin below.

Family name _____

First name _____

9. Reasons for preference(s) (optional)

You **do not** need to complete this question unless you wish to give reasons for your preference for any school. If you think that there are **exceptional** medical or social reasons why your child should attend a particular school, you **must** tick the box below and you **must** provide professionally supported evidence with this application form in order for your application to be considered on these grounds. **You must also specify below which school(s) you want the evidence to apply to.** Unless you provide the professional evidence before the closing date for applications (15 January 2024) your claim for priority on medical/social grounds will not be considered until after the first round of offers on 16 April 2024.

- You **must** tick this box if you are enclosing professional evidence

I am enclosing professional evidence to be sent to (list all relevant schools):

- You **must** tick this box if you are applying for 'children of staff' priority

I am applying for priority for _____ (state relevant school)

Please state name of the member of staff _____

Please turn over and read the declaration before signing the form.

10. Declaration and signature of parent/carer

- I certify that I am the person with parental responsibility for the child named above and that the information given is true to the best of my knowledge and belief.
- My child does not have an Education, Health and Care plan (EHC plan).
- I wish to apply for a place at each of the schools named in question 5, and I have listed these schools in my order of preference.
- I understand that there is no automatic right of transfer from the infant school to the junior school at the same school.
- I confirm that the address provided on this form is my **child's only permanent residence** and that Wandsworth Council will take all reasonable steps to verify this and any other information I have provided on this form.
- I understand that any false or deliberately misleading information given on this form and/or in supporting information may render this application invalid, or lead to the offer of a place being withdrawn.

Parent/carer 1 signature

Date

Print name

Parent/carer 2 signature

Date

Print name

Checklist:

Before returning this form, please tick these boxes to confirm that you have:

- Read the notes on this form and the *Choose a Wandsworth Primary School* brochure.
- Checked that the schools you have listed are junior schools only.
- Completed all relevant sections of this form.
- Completed and returned any supplementary information forms required by any church or faith schools for which you are applying.

THE COMPLETED FORM MUST BE RETURNED BY 15 JANUARY 2024,

to: admissions@richmondandwandsworth.gov.uk

or by post to:

**Pupil Services, Wandsworth Council, Children's Services Department,
Town Hall Extension, Wandsworth High Street, SW18 2PU.**

admissions@wandsworth.gov.uk

An acknowledgement that the form has been received will be sent to you.

(Forms received by the council after 15 January 2024 will be treated as late)

Under the Data Protection Act 2018 and GDPR this authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. Please refer to our Privacy Notice

www.wandsworth.gov.uk/info/200316/open_data_and_transparency/1535/wandsworth_council_privacy_notice

For more information on how we use your data, please see our privacy notices here Wandsworth Council privacy notice -

www.wandsworth.gov.uk/wandsworth-council-privacy-notice and here Education and Learning privacy notice -

www.wandsworth.gov.uk/education-and-learning-privacy-notice